

## **School Crisis Response Plan**

(To Interface With National Incident Management System)

Emergency Dispatch: 911 or 228-3035  
(if using cell phone)

## **Evacuation Site**

Primary: St. Michaels  
(916) 485-3418

Back-up: Starr King  
(916) 971-7318

2<sup>nd</sup> Back-up: Maddox Park

**Incident Coordinator: Principal**

**Back-up Incident Coordinator – Vice Principal**

**Public Info Spokesperson: Principal**

### **Designated Teacher Leaders: (Operations)** **Teachers in Charge of Wings/School Areas**

Mary Jo Tateishi  
Nancy Williams

### **Search and Locate: (Planning/Intelligence)** **Campus Monitor and/or Instructional Assts.**

Paul Sunderman  
Tracy Nelson

### **Parent Liaison:**

Kathy Nichols  
Pauline Gilmour  
Parent Assistants:  
Linda Bloom  
Cindy Schutz  
Jane Ricci

### **Incident Log Scribe: (Records/Finance)** **School Secretary**

Carolyn Albers  
Patty Lavagnino (Back-up)

### **Campus Safety Liaison:**

Philip Tateishi  
(Clayton Renzo in Mr. Tateishi's absence)  
Janet Roberts  
Carrie Johnson  
Janet Kay

### **Logistics: (Getters)**

**Custodians, Cafeteria Staff, Other Staff**  
Earl Knight  
Alan Leatherby  
Paul Narloch